# Resources

## Library Services

[Library Services](http://library.worc.ac.uk) provides you with the books, journals and other online resources that you need to succeed on your course. Students automatically become members of the library on registering and can use their student ID card as a library card.

## Dudley College Library

The [Dudley College main library](https://dudleycol.ac.uk/student-life/library-services/) is situated at the Broadway campus. Use your Dudley College student cards to borrow books from here. While it houses a limited book collection, most of the necessary materials for your course are accessible online through the University of Worcester library pages.

Term time opening hours:

Monday: 8.15am - 5pm

Tuesday-Thursday: 8.15am -7pm

Friday: 8.15am-4.30pm

## Online resources and recommended reading

Start your reading by looking at the [resource list](https://uniworcac.sharepoint.com/teams/LibraryAcademicEngagement-LibraryServices/Shared%20Documents/General/resourcelists.worc.ac.uk) in each of your Blackboard modules. These contain key readings recommended by your course team. You’ll find lots of ebooks and online journal articles from the University of Worcester- click the View Online links.

[Library Search](file:///C:\Users\sykr2\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\A8ABO4K6\library.worc.ac.uk) gives you access to books and articles beyond your resource list.

Focus your search to online articles or ebooks using the tabs:

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[Library Services subject guide](https://library.worc.ac.uk/snm-subject-guide)s are the place to look for specialist resources including recommended research databases.

If you need a journal article or book chapter that is not part of our subscriptions we may be able to supply it via our [inter-library request service](https://library.worc.ac.uk/inter-library-requests). If you need the occasional book that is not available online but is available in print via Library Services, we can arrange for the book to be [posted to you](https://library.worc.ac.uk/borrowing-services#distance-learners). You will need to pay to post it back to us on time. Be aware that postal loans take time to arrange.

You can [listen to our ebooks](https://libraryfaqs.worc.ac.uk/faq/251808) if you prefer. If you struggle to read print comfortably due to dyslexia, autism, ADHD, a visual impairment or physical disability then [Bookshare](https://library.worc.ac.uk/accessible-texts-from-bookshare) is for you.

## Referencing in your academic work

Referencing is an important part of your academic writing. It enables you to show what you have been reading, and how it has influenced your thinking and reasoning. For your assignments, use Harvard Cite Them Right 12th edition. The [Library Services referencing webpage](https://library.worc.ac.uk/referencing) provides links to the referencing guides you need, as well as links to guidance on academic integrity and the University assessment policy. Our Academic Liaison Librarians can help with guidance on referencing, [reference management tools](https://library.worc.ac.uk/finding-and-managing-resources#managing-your-references) and [reference generators](https://youtu.be/6caqqRrOWDs?si=GgFUM1Pzc862en3z) at any point in your course.

## Guidance and advice

Our Academic Liaison Librarians will teach skills throughout your course which will enable you to find, organise, evaluate, and reference information effectively.

### Quick queries

Got a quick query about finding or using sources, or about referencing?

* Search our [Frequently Asked Questions](https://libraryfaqs.worc.ac.uk/)
* Email the Ask a Librarian team: [askalibrarian@worc.ac.uk](mailto:askalibrarian@worc.ac.uk)
* [Live chat](https://library.worc.ac.uk/ask-a-librarian) with a librarian, 12-5pm Monday to Friday and 12-2pm on Saturdays during term time.

### For more in-depth guidance:

* Book a place on one of our [online workshops](https://worc.libcal.com/calendar/events). These online, interactive webinars cover a range of topics including searching for sources, referencing sources, using University of Worcester ebooks, support for systematic reviews and much more.
* [Book an online appointment](https://library.worc.ac.uk/book-an-appointment) with your academic liaison librarian. Contact your librarian by email if you would prefer an in-person appointment in Worcester.

Your Academic Liaison Librarians are: CHANGE AS REQUIRED PER SCHOOL

### Library Services videos, screencasts, and social media:

Follow us on Instagram, TikTok and YouTube. Search @UWLibraryServices

## The Hive

Your Dudley College student card will give you access to the [Broadway Campus Library](https://dudleycol.ac.uk/student-life/library-services/) where, whether you want to do some quiet independent study or meet with your fellow-students to collaborate, you will find exactly what you need. You can also use your Dudley College student card to borrow books if you wish to.

If you are visiting Worcester, we would love to see you in The Hive. The Hive is Worcester’s joint University and public library. If you wish to [borrow books](https://library.worc.ac.uk/borrowing-services), your University of Worcester student ID is your library card. Show your University of Worcester ID Card for a 10% discount in The Hive [café](https://www.thehiveworcester.org/10885.html). Before you visit you might like to look at:

* [Opening hours and parking information](https://library.worc.ac.uk/getting-here)
* [Sensory guide to The Hive](https://library.worc.ac.uk/sensory-guide-to-the-hive)

## Using other university libraries

Apply via [SCONUL Access](https://www.sconul.ac.uk/sconul-access) if you would like to use study spaces, books or journals at other university libraries. The website tells you which libraries participate.

## Information Technology Services - Access to computers

**Dudley College**

To log on to any computer at Dudley College you will need to use your **Dudley login credentials.** When you are logged into the PC you will be able to access any software on the computer, print or access the internet. You will then be able to access all University resources by logging into MyDay using your **University login** **credentials**. This will give you access to email, Microsoft 365, SOLE, the internet, Blackboard and other university resources.

When you are working from home you will be able to access all university resources by logging into MyDay by using your **University login** **credentials online.** This will give you access to email, Microsoft 365, SOLE, the internet, Blackboard and other university resources.

You can use your Dudley ID card to print or your Dudley login ID. You will receive £2 print credit a month which they can also top up themselves.

You will have a University email address that will be accessed via myDay. You will not have a Dudley email address.

You will be able to use eduroam (wifi), you will need to login using your University credentials.

**Timetabling**

If you would like a room at Dudley College to study in, please speak to one of your teaching team, as they will be able to confirm if any rooms are free to allow you a quiet space to study.

[**firstpoint**](https://www.worcester.ac.uk/firstpoint/) is the first point of contact for all student enquiries, e.g. student support, accommodation advice and guidance, fees and finance, registration, ID cards, disability support, study abroad, module choice or any other matters concerning student life at Dudley or Worcester, such as mitigating circumstance or timetabling. This service is based in the Peirson Study and Guidance Centre on the St John's Campus, Worcester or can be accessed via telephone on 01905 542551, by e-mail: [firstpoint@worc.ac.uk](mailto:firstpoint@worc.ac.uk) or online via this link <https://www2.worc.ac.uk/firstpoint/>