

Programme Specification for FdSc Nursing Associate

This document applies to Academic Year 2019/20 onwards

1.	Awarding institution/body	University of Worcester
2.	Teaching institution	University of Worcester
3.	Programme accredited by	Nursing and Midwifery Council (NMC)
4.	Final award or awards	FdSc
5.	Programme title	FdSc Nursing Associate
6.	Pathways available	Taught Component of the Nursing Associate NMC (2018) Apprenticeship
	Linked Honours Degree progression route/s	BSc (Hons) Nursing (Adult) BSc (Hons) Nursing (Children's) BSc (Hons) Nursing (Mental Health) BA (Hons) Applied Health & Social Science Top-Up
7.	Mode and/or site of delivery	Delivered using blended learning which combines work-based learning, face to face and online activities. Practice Learning facilitated by NHS and Independent healthcare providers
8.	Mode of attendance and duration	Full time programme over 2 years
9.	UCAS Code	B745
10.	Subject Benchmark statement and/or professional body statement	Foundation Degree Characteristics Statement (QAA, 2015) Part 1: Standards framework for Nursing and Midwifery Education (NMC, 2018) Part 2: Standards for student supervision and assessment (NMC, 2018) Part 3: Standards for pre-registration nursing associate programmes (NMC, 2018) Standards of proficiency for nursing associates (NMC, 2018)
11.	Date of Programme Specification preparation/ revision	April 2019, AQU October 2019

12. Educational aims of the programme

Health and care settings are experiencing complex challenges, with increasing demand placed on services. There is a need to ensure patients get the right care at the right time and in the right place. Key to this, is building new health and care partnerships, integrating care and developing new roles. The Nursing Associate role is a response to the need to develop the health care support worker role and support the role of the Registered Nurse. It is a role in its own right, sitting at Band 4 of [NHS Agenda for Change](#) acting as a bridge between and complementing, the unregulated health care workforce and the Registered Nurse. It also widens access to further career development as a Registered Nurse.

The current FdSc Nursing Associate has been developed in response to a number of key policies and drivers, including the [NHS Five Year Forward Plan](#) (2014), [Shape of Caring: Raising the Bar](#) (2015) Health Education England (HEE, 2017) [Nursing Associate Curriculum Framework](#).

Since the development of this innovative role in 2017, there has been an increasing demand nationally and numbers to educate Nursing Associates has risen from 1000 (2017) to 7500 for 2020. UW, as part of the Hereford and Worcester Partnership is a 'fast follower' site and has delivered the FdSc Nursing Associate programme since April 2017. As a 'fast follower' site, lessons learned from ongoing monitoring and evaluation by the Health Education England and current students have informed this new curriculum. In January 2019, the NMC became the new regulators of the Nursing Associate title. As the new regulators, from July 2019, Nursing Associate programmes must comply with the NMC (2018) standards (as indicated in section 10).

The FdSc Nursing Associate programme is a flexible, authentic practice learning course aimed to develop competent, confident and compassionate Nursing Associates, providing high quality, safe and responsive person-centred care across the lifespan in diverse care setting. This course includes significant practice (or work-based) learning.

This programme aims to:

1. Develop Nursing Associates who are competent, confident, compassionate, autonomous and accountable professionals who are fit for purpose in accordance with the NMC (2018) [The Code: Professional Standards of practice and behaviour for nurses, midwives and nursing associates](#). For nursing associate students (apprentices) this will also include the [Apprenticeship Standard for Nursing Associate \(NMC 2018\)](#).
2. Provide opportunity through the integration of practice learning with theory, to safely and effectively support students to confidently and competently achieve the six platforms and associated skills annex in the NMC (2018) [Standards of proficiency for nursing associates](#). Ensuring eligibility to register with the NMC as a Registered Nursing Associate. For nursing associate students (apprentices) this will also include achievement of the occupational duties and associated knowledge, skills and behaviours in the [Apprenticeship Standard for Nursing Associate \(NMC 2018\)](#).
3. Facilitate the development of contemporary knowledge, skills and attributes to facilitate partnership working with patients, their families and the wider health and social care team, to meet the holistic, person-centred care needs of individuals from across the life-span on the health-illness continuum.
4. Develop knowledge and understanding of caring for people with complex co-morbidities' and complex needs to support delivery of mental, cognitive, physical care needs across a range of integrated care settings
5. Empower and support students to become resilient, caring, reflective, life-long learners, applying a wide-range of evidence-based knowledge to underpin their professional practice in evolving and diverse healthcare environments.
6. Develop decision-making, problems-solving, team working and leadership skills to participate to the implementation of quality improvement strategies and safely delegate nursing care/interventions to ensure delivery safe, effective, high quality care provision.

13. Intended learning outcomes and learning, teaching and assessment methods

Knowledge and Understanding

LO no.	On successful completion of the named award, students will be able to:	Module Code/s
1.	Apply knowledge of biological science including anatomy, physiology, therapeutics and pharmacology to safely deliver person-centred care across the lifespan in diverse contexts	PRNG1102 FDNA2202
2.	Apply knowledge and understanding of human development, aging, death, social and behavioural sciences to the delivery of nursing practice across the life-span	PRNG1102 FDNA2202
3.	Recognise and apply knowledge of commonly encountered mental, physical, behavioural and cognitive health conditions to the delivery of person-centred care across the life-span	FDNA1202
4.	Apply knowledge and understanding of co-morbidities and complex nursing, health and social care needs across the lifespan	FDNA2202
5	Apply the principles of health promotion, protection, prevention and improvement to identify and respond to health priorities across diverse communities and the health-illness continuum	PRNG1101
6	Apply knowledge and understanding of local and national policy, legal, ethical, regulatory and professional frameworks and their application to contemporary nursing practice	FDNA1201 FDNA2201
7	Apply evidence-based nursing practice to safely, effectively, with sensitivity and compassion deliver person centred care across the lifespan	PRNG2101 FDNA2201

Cognitive and Intellectual skills

8	Apply evidence-based practice to inform problem-solving, individual and shared decision-making in diverse situations	PRNG2101 FDNA2201
9	Evaluate reflective practices, to develop resilience and take responsibility for own learning and continuing professional development	FDNA2203

Skills and capabilities related to employability

10	Demonstrate professional values, competence, confidence and autonomous nursing practice underpinned by the NMC Code and Standard of Proficiency for Nursing Associate. (For nursing associate students (apprentices) this will also include Apprenticeship Standard for Nursing Associate (NMC 2018))	FDNA1201 FDNA2201
11	Recognise own role in safeguarding vulnerable individuals and apply a professional duty of candour, to escalating concerns and learn from critical incidents to ensure public protection	FDNA2101
12	Develop and apply leadership and team working skills to safely delegate care and contribute to risk monitoring and implementation of service improvements	FDNA2203

Transferable/key skills

13	Apply numeracy, literacy, digital and technology skills to own learning and professional clinical practice	FDNA1201 FDNA2201
14	Effectively utilise communication and relationship management skills which promote optimum engagement with people of all ages, with diverse needs and limitations	FDNA1201 FDNA2201
15	Work in partnership with people, families and carers and as an active and equal partner in inter-professional team-working	FDNA1201 FDNA2201

Learning, teaching and assessment

At the heart of this creative and innovating programme, are learning, teaching and assessment strategies that promote active student engagement. Flexible, blended and inclusive learning, teaching and assessment occurs across academic and practice settings in an integrative and transformational way. The course is challenging and student-focused, utilising scenario-based and e-learning strategies, rooted in the real world of contemporary health and care practice.

The unified, mandatory nature of the programme, with core and practice learning modules, provides opportunities for shared learning with pre-registration student nurses (across fields of practice). Pre-registration Nursing Associate students and student nurses will share 2 modules (PRNG1101 & PRNG1102) in year one and 1 module (PRNG2102) in year two. Nursing associate students will also have opportunity to learn and work alongside each other during skills and simulated learning sessions and during practice learning, providing the opportunity to appreciate each other's complementary roles in providing nursing care.

Opportunities for interdisciplinary learning and working with a range of other professionals including midwifery, social work, paramedic, occupational therapy and physiotherapy students is

facilitated in enhanced learning days and workshops, during skills and simulated learning and in the practice setting.

The six NMC (2018) platforms spiral across the curriculum, supporting the construction of new knowledge:

1. Being an accountable professional
2. Promoting health and preventing ill-health
3. Providing and monitoring care
4. Working in teams
5. Improving safety and quality of care
6. Contributing to integrated care

These platforms are revisited across the programme, introducing new content, allowing revision of existing knowledge to the mastery of key concepts. The platforms, associated proficiencies, communication and relationship management skills and procedures, underpinned by the NMC (2018) [The Code: Professional Standards of practice and behaviour for nurses, midwives and nursing associates](#) form the backbone of the programme, evident throughout theory and practice learning modules. The curriculum design allows nursing associate students to comprehensively develop knowledge, skills and attributes to allow them to meet the holistic, person-centred needs across the lifespan and across a range of clinical settings.

Teaching

Theory: Theory comprises of 15 hours per week, in which 7.5 hours (1 day/week) will be taught theory sessions and 7.5 hours (1 day/week) independent study across each semester. Nursing associate students are taught through a combination of lecturers, seminars, interactive group work, simulation learning and practice learning. Seminars enable the discussion and development of understanding of topics covered in lectures, and simulation learning is focused on developing subject specific skills in a safe environment. Service user developed case studies (across the lifespan) support a scenario-based approach to learning, which guides learning and assessment strategies, ensuring all learning is centred on real-life situations. A blended learning approach uses a range of strategies including Blackboard Collaborate, flipped classroom and e-learning packages including A&P Connect and electronic workbook. Safe-medicate, will facilitate numeracy and medicines management development and clinicalskills.net to support essential skill development. Blackboard will be for all modules for directed and e-learning activities including links to '[e-learning for health](#)', which is an e-learning for healthcare practitioners and includes preventing falls in hospital and cultural competence.

All Nursing Associate students will have a named [Personal Academic Tutor](#) throughout the duration of their programme. The Personal Academic Tutor will provide support at key transition points, enabling nursing associate students to reflect on progress and set future goals for achievement academically and for employability, and to become autonomous learners. Nursing associate students will meet with their Personal Academic Tutor during induction week, and a minimum of four meetings (individual or group) will be scheduled in year one, and a minimum of three scheduled meetings in year 2. These will be scheduled during Independent Study weeks.

The University places emphasis on enabling students to develop the independent learning capabilities that will equip them for lifelong learning and future employment, as well as academic achievement. A mixture of independent study, teaching and academic support from Student Services and Library Services, and also the personal academic tutoring system enables students to reflect on progress and build up a profile of skills, achievements and experiences that will help

them to flourish and be successful. With study skills embedded into the early stages of the course to help promote student achievement and confidence with learning and assessment.

Practice Learning: At the core of the Nursing Associate programme is learning in a range of clinical settings, learning in the real world which facilitates work-readiness, personal and professional development. Mandatory practice learning equates to 50% of the programme credit for each year. Nursing Associate student placements will be arranged by the Work-Based Learning Support Office (WBSLO) and will run throughout each semester across the year, with experiences normally in a minimum of two practice placements each year. The use of 'spokes' will also maximise the learning opportunities offered by diverse and non-traditional settings, offering exposure to opportunities to care for people across the lifespan, with mental and physical health needs and learning disabilities. Enhanced learning days rooted in clinical practice, provide opportunities to consolidate learning, provide opportunity for reflection, complete project activities and inter-professional learning opportunities and seek additional support as necessary to promote inclusive learning in the practice setting.

Nursing associate students on placement are supernumerary and are supported by a practice supervisor and assessed by a practice assessor, both having undergone appropriate preparation for their roles. Further support is provided by the zoned academic for the setting, the inter-professional team, a nominated person (usually a member of the practice education team) and an academic assessor allocated for each part of the programme. Nursing associate students will have access to internet and library resources whilst on placement.

Nursing associate students will be provided with opportunities to complete skills and simulated learning activities. All skills and simulation activities involve a range of people including students, peers, service users/carers, practitioners, technicians, academics and includes role play, 'hands on' practical skills sessions using a range of simulation manikins, video recording and playback. Formative feedback on performance is provided to facilitate safe and effective support for essential skills development, in state-of-the-art simulation suites, replicating hospital and community practice learning environments. 2 weeks (37 hours per week) and 5 enhancement days (37 hours) across both semesters will be allocated each year for skills and simulation teaching. An induction to practice placements will also be included so all nursing associate students are prepared for placement.

Contact time

In a typical week, nursing associate students will have around 7.5 hours (over 1 day) of contact hours of teaching. Typically, class contact time will be structured around:

- Lectures
- Tutorial support
- Seminars
- Tutor-led collaborate sessions

Whilst in placement, nursing associate students will be expected to attend placement for 22 hours per week, experiencing full range of hours expected of the nursing workforce. All practice learning hours, including skills and simulated learning must be formally recorded and signed for.

Independent self-study

In addition to the contact time, nursing associate students are expected to undertake around 7.5 hours of personal self-study per week. Typically, this will involve reading, preparation for assessments, e learning activities.

Independent learning is supported by a range of excellent learning facilities, including the Hive and library resources, the virtual learning environment, and extensive electronic learning resources.

Teaching staff

Nursing associate students will be taught by a teaching team whose expertise and knowledge are closely matched to the content of the modules on the course. The team is made up primarily of Registered Nurses from different backgrounds, with expertise in their chosen field of practice/area of expertise. Teaching is also supported by the inter-disciplinary and multiagency team, when specialist knowledge is required. Contributions by service users, carers and their families, provides opportunity for them to share their lived experiences, with service users as appropriate having a role in the assessment process.

Teaching is informed by research and consultancy, with 87% of permanent lecturers on the course having a Higher Education teaching qualification, with 79% Fellows of the Higher Education Academy, including 15% Senior Fellows (January 2019).

Assessment

Assessment enables students to learn about themselves as learners, reflecting on their learning experiences and providing opportunity to demonstrate their academic, practical, technical and professional progress and achievement in theory and practice. Both formative (informal and developmental) and summative (formal) assessment strategies are incorporated. Each module has one or more 'summative' assessments which is graded and counts towards the overall module grade.

The university has a strong commitment to social and educational inclusion. The assessment strategy is student-centred to promote inclusivity. The course offers a combination of traditional and innovative assessment activities with some modules offering a choice of assessment strategies. This ensures that assessments are equally accessible and provide equal opportunity for nursing associate students to demonstrate their achievement and their development of Higher Education skills and those needed for future employment as a Nursing Associate.

Summative assessment activities include written assignments (essays/reports), exams (seen and unseen), scenario-based individual and group presentations, including posters. Practice learning assessment involves assessment of knowledge, skills, attitudes and values progression from guided participation in care (Year one) to leading to active participation in care (Year 2). Formative and summative assessment of practice is recoded in the England Nursing Associate Practice Assessment Document (NAPAD). Practice assessment also incorporates a summatively assessed structured e-workbook, providing opportunity for reflection on personal and professional practice learning. Numeracy and medicines management is assessed developmentally across the programme, culminating in a calculation of medicines test (using safe medicate), which must achieve a 100% score.

A typical formal summative assessment pattern for each year of the course is;

Year 1

Group presentation

E-poster or patient leaflet with supporting paper

Unseen examination

Scenario based essay

Reflective e-workbook (presented or written), with evidence of medicines calculation test at 80%

Assessment of practice learning using England Nursing Associate Practice Assessment

Document (NAPAD).

Year 2

Written report

Group presentation and written report

Unseen exam

Scenario based essay

Reflective e-workbook (presented or written), with evidence of medicines calculation test at 100%

Assessment of practice learning using the England Nursing Associate Practice Assessment Document (NAPAD).

14. Assessment strategy

Assessment reflect the [UW Assessment Policy](#) and the [Standards for pre-registration nursing associate programmes](#) (NMC, 2018). Assessment is designed to provide students with opportunities to demonstrate their knowledge, essential skills and professional values, attitudes and behaviours across both the academic and practice learning context, to demonstrate safe and effective practice. Assessment is planned across the programme, with a specific emphasis on learning and assessment in authentic practice learning environments, enabling nursing associate students to develop the skills needed for future employment as a Nursing Associate and the academic skills of higher education.

An integrated approach has been taken to ensure assessment is appropriate, valid and reliable and aligns to module learning outcomes. In-line with NMC requirements, no compensation exists between the assessment of theory and practice or with the assessment of individual items of assessment in a module, ensuring all programme outcomes are met.

Academic assessment facilitates the integration of theory with professional practice, many assessments draw upon practice learning experiences or utilise a scenario-based approach. Both formative (informal and developmental) and summative (formal) assessment strategies are incorporated. A student-centred combination of assessment strategies is utilised, with all summative assessment constructively aligned to the modular learning outcomes, while ensuring the development of key, transferable, employment skills.

Formative assessment is featured across the programme. It plays a key role in student learning and achievement and students are expected to engage with all formative activities in order to receive regular feedback on their progress, facilitating self-assessment of their achievement. Formative assessment is closely aligned to summative assessment, increasing student confidence in achievement. Students will receive formative feedback from a number of sources

including teaching staff, their Personal Academic Tutor, visiting lecturers, clinical practitioners, service user and carers and from their peers. A range of formative strategies are utilised including self-directed, e-learning, in-class activities and tests, practice presentations and tutorial support.

Summative assessment is developmental, with opportunities for nursing associate students to develop competence in the assessment process, with similar assessment strategies appearing in both years of the programme. Formal assignment guidance is provided for all assessment activities whether formative or summative. For all summative assessments, a comprehensive assignment guide containing explicit assessment criteria, aligned to the module learning outcomes clearly indicating what nursing associate students need to do to successfully complete the assessment. Each assessment item will have clear marking criteria, benchmarked to the University Grade Descriptors at levels 4 and 5, with assignments marked using a marking matrix. All summative written theory assignments are submitted electronically.

Peer assessment, both formative and summative are featured. Formative service user feedback on presentations is also incorporated, and service users will also play a role in the development of some of the scenarios which form the basis for assessment.

Assessment of Practice Learning

The assessment of practice learning is aligned to one 60 credit Essential Skills and Nursing Associate Practice module that run across each year.

Nursing associate students are supported and assessed in the practice setting using the England Nursing Associate Practice Assessment Document (NAPAD). There is one document per Part (with a Part equating to a year). There is an ongoing achievement record (OAR) and guidance document. These are mapped to the Nursing Associate proficiencies and skills annexes, which are generic in nature and must be achieved by all Nursing Associates at the point of professional registration. Nursing associate students will be supported by practice supervisors and practice assessors to achieve the proficiencies and skills. The England NAPAD contains all the formative and summative elements of the assessment process, including professional values, proficiencies, skills, medicines management and episodes of care. The England NAPAD is pass/fail only, with the summative assessment taking place at the end of each year.

In addition to the England NAPAD, all nursing associate students are expected to maintain a structured reflective e-workbook, extracts of which are formatively reviewed by Practice Assessors and summatively assessed by the Academic Assessor for each Year (Part) of the programme. The reflective e-workbook facilitates students' demonstration of achievement of the generic proficiencies and skills

Nursing associate students are required to complete a minimum of 624 practice learning hours per year (see table 1, p10). The hours per year are identified in the Essential Skills and Nursing Associate Practice module specifications and must be completed to allow progression. All practice learning hours must be recorded in the England NAPAD, which facilitates the recording on the nursing associate students training record by the Work Based Learning Support team.

Full details of the practice learning assessment process and compliance with the Standards for Student Supervision and Assessment are contained within the England NAPAD Guide to the Practice Assessment Document, Essential Skills and Nursing Associate Practice module specifications and the Course Handbook.

A grid showing assessment methods and weightings mapped to modules at each level, together with an assessment calendar of submission dates is included in the Course Handbook.

15. Programme structures and requirements

The course structure is made of 8 mandatory modules and designed to meet the requirements of the [Standards for student supervision and assessment](#) (NMC, 2018) and the [Standards for pre-registration nursing associate programmes](#) (NMC, 2018). See Award Map (page 11).

The FdSc Nursing Associate is a 2 year full time programme and timetabled for 45 weeks per year, including 7 weeks pre-planned annual leave per year. Nursing associate students will attend a 1 week induction each year. Theoretical modules require attendance at University one day/week for 12 weeks each semester. Independent study is allocated throughout the programme.

Table 1: Total hours per 2 year programme

Part (year) level	Theory Hours	Practice Hours	Weeks
One L4	217.5 Taught 382.5 Independent Study	550 Placement (Inc. 37 enhancement hours) 74 hrs. Skills and Simulation	41 + 4 weeks *PD/reassessment
Two L5	217.5 Taught 382.5 Independent Study	550 Placement (Inc. 37 enhancement hours) 74 hrs. Skills and Simulation	41 + 4 weeks *PD/reassessment
Totals	1200 hours	1248 hours (which includes 223 hours of clinical skills and simulation & enhancement learning)	82 + 8 weeks PD/Placement *reassessment weeks

*Professional Development (PD)

The course complies with NMC requirements of a minimum of 2300 hours of theoretical and practice learning education and provides an equal balance of theory and practice learning hours. For this programme the minimum number of hours equate to 2448 hours and equal balance of hours (see table 1). Skills and simulated learning proportionality and effectively contribute to practice learning hours, to a maximum of 111.5 hours per year (includes 37 hours enhancement learning each year). All skills and simulation activities involve a range of people including students, peers, service users/carers, practitioners, technicians, academics. Practice learning allows nursing associate students to experience the full range of hours expected of Nursing Associates.

Foundation Degree Nursing Associate – Award Map

LEVEL 4			
Module Code	Module Title	Credits (Number)	Status Mandatory (M) or Optional (O)
PRNG1101	Communication and Professional Values to Promote Health and Well-being across the Lifespan	30	M
PRNG1102	Introduction to Anatomy and Physiology	15	M
FDNA1201	Essential Skills and Nursing Associate Practice 1	60	M
FDNA1202	Principles of Nursing Associate Practice	15	M

LEVEL 5			
Module Code	Module Title	Credits (Number)	Status Mandatory (M) or Optional (O)
PRNG2101	Evidence-Based Practice for Nursing	15	M
FDNA2201	Essential Skills and Nursing Associate Practice 2	60	M
FDNA2202	Developing Integrated Person-Centred Care	30	M
FDNA2203	Leadership and Team-Working in Health and Care	15	M

NB: All modules are mandatory and non-compensatory.

16. QAA and professional academic standards and quality

The award is located at level 5 of the FHEQ and is constructed to enable nursing associate students to demonstrate achievement of the proficiencies, communication and relationship management skills and procedures as detailed in [Standards of proficiency for nursing associates](#) (NMC, 2018) and the professional requirements of the NMC (2018) [The Code: Professional Standards of practice and behaviour for nurses, midwives and nursing associates](#). Only those nursing associate students successfully completing the FdSc Nursing Associate course are eligible to apply to register with the NMC.

The following key documents have informed the development of this programme:

- [Foundation Degree Characteristics Statement](#) (QAA, 2015)
- Part 1: [Standards framework for Nursing and Midwifery Education](#) (NMC, 2018)
- Part 2: [Standards for student supervision and assessment](#) (NMC, 2018)
- Part 3: [Standards for pre-registration nursing associate programmes](#) (NMC, 2018)

- [Standards of proficiency for nursing associates](#) (NMC, 2018)

Practice learning meets the requirements of the [UW Policy for Management of Placement and Work-based Learning](#)

In addition, the programme has taken account of a number of national and local policy drivers including, the [NHS Five Year Forward Plan](#) (2014), [Shape of Caring: Raising the Bar](#) (2015) [Delivering high quality, effective, compassionate care: Developing the right people with the right skills and the right values](#) (DH, 2016) and [NHS Long Term Plan](#) (DH, 2019).

17. Support for students

Student support is a central element of the Nursing Associate programme and is available from within the Three Counties School of Nursing and Midwifery and from the wider University (for e.g. [Student Services](#)).

Disabled students

The University is committed to building on the principle of inclusion and promote educational and social inclusion and Equality (UW. Strategic Plan, Values and Vision (2019). [The Disability and Dyslexia Service](#) within [Student Services](#) provides specialist support. Additionally, the [University's Policy and Procedures on Inclusive Assessment](#) sets out policy, procedures and guidance to ensure that disabled students are not discriminated against in relation to assessments.

Pre-programme summer school

Prior to commencing the programme, nursing associate students are invited to attend a summer school, which focuses on introducing nursing associate students to learning and teaching at University and to the nursing programme. Additionally, it facilitates meeting fellow students and provides an opportunity for students to familiarise themselves with the University.

Induction

There is a comprehensive induction programme for both theory and practice. The first week of the course provides nursing associate students with opportunity to meet other students, the teaching team, including practice educator/facilitators, their Personal Academic Tutor and the Work Based Learning Support team. Sessions exist on introducing nursing associate students to the principles of learning and teaching in Higher Education, introduction to information and learning systems including library resources, an introduction to student services, the Student Union and professional and representative bodies. A cross Trust induction day will be included as part of the induction processes. In addition, at the start of each placement an individual placement induction/orientation takes place.

Personal Academic Tutors

Personal Academic Tutoring is central to supporting you personally, professionally and academically. The programme team believe that the Personal Academic Tutor system is fundamental to your success.

Your Personal Academic Tutor will help you develop:

- Awareness of you own strengths and weaknesses

- A clear vision of what you want to achieve through HE studies
- Greater understanding of how study in your discipline area at the University can help you towards your goals
- Responsibility for your choices in modules, work and social life
- A reflective approach to all the feedback you receive on your work
- A sense and a record of progression and achievement in your development of subject and generic skills and attributes (qualities)
- An ability to use this greater awareness to articulate the benefits of your HE experiences to others including employers.

The Personal Academic Tutor will also:

- Respond to your requests for support and help with problems which affect academic work either at subject level or by referral to other University facilities
- Provide information for and assist in the drafting of the University reference.

All nursing associate students will be allocated a Personal Academic Tutor from within nursing team of lecturers. Opportunity will exist to meet Personal Academic Tutors during induction week, this early introduction is built on by regular meetings across the academic year.

A group tutorial session is scheduled in the induction week each year to formally meet with your Personal Academic Tutor to facilitate sharing of experiences and provision of general professional and academic development. Following this, a minimum of four group/individual meetings will be scheduled in the independent study weeks and semester 2 for year one. For year two a minimum of three group/individual meetings will be scheduled during independent study weeks. All meetings are formally recorded, both via SOLE and within your Practice Assessment Document.

Normally the Personal Academic Tutor will remain with the student throughout their time at the University. The Personal Academic Tutor is the regular point of contact within the University. Throughout the programme, all nursing associate students are advised to maintain regular contact with their Personal Academic Tutor, with email being the communication tool of choice.

Nursing associate students can request a change of Personal Academic Tutor (or vice versa). This is usually possible by the completing a 'change of tutor' form, available on Blackboard, which is forwarded to the Nursing Associate Course Lead, at whose discretion the change may be permitted.

Personal Academic Tutors act as the first point of contact for nursing associate students experiencing problems or concerns arising while at university, offering signposting to wider University support services. They promote the academic and professional development of their tutees, including supporting employability and provide the official University reference for their tutees. Nursing associate students are advised to maintain regular contact with their Personal Academic Tutor, with email being the communication tool of choice. All tutorial contact is recorded via SOLE. While it is unlikely; a student may request a change of Personal Academic Tutor (or vice versa).

Course lead

The Course Lead works closely with Academic Assessors and Personal Academic Tutors to carefully monitor student progression and achievement on the programme to facilitate early intervention strategies to support nursing associate students struggling to make satisfactory progression.

Academic assessors

All nursing associate students will be allocated Academic Assessors, with a different Academic Assessor allocated for each part (year) of the programme. Academic Assessors will be Registered Nurses. Details of the nursing associate students' Academic Assessor will be available on SOLE. Academic Assessors will communicate with Practice Assessors at identified points across the academic year, with a discussion about progression and achievement taking place prior to the end the Part. The Academic and Practice Assessor recommend the student for progression to the next Part (year) of the programme. The academic assessor will be an academic member of the University Team who will not be the nursing associate students Personal Academic Tutor. The role of the Academic Assessor will;

- Be involved in delivering the course
- Be allocated to a year group for practice support
- Work in partnership with the PA at the end of each part of the course to discuss and monitor achievement of proficiencies and progression, and achievement of modules
- Liaise with the PA if there are concerns about performance or development plan to help nursing associate students achieve
- May devolve additional support activities to the Zoned Academic
- Record progression and achievement in the Ongoing Record of Achievement
- Attend practice panel if required

Additional information on the academic assessor will be detailed in the Nursing Associate Practice Assessment Document

Placement support

Prior to commencing their first placement all nursing associate students will have a joint Trust induction and preparation for practice learning sessions. These will include professional responsibilities and expected conduct in line with the NMC Code, introduction to the Nursing Associate Practice Assessment Document, e-workbook, policy and guidance. They will also complete an individual placement induction/orientation on the first day of each placement and documented in the Practice Assessment Document. All nursing associate students will complete mandatory training prior to commencing their first placement including: Basic Life Support, Moving and Handling, Conflict Resolution, Safeguarding and Prevent and Fire training.

All practice learning and assessment is further supported by:

- Work Based Learning Support Team
- Practice Facilitators/Educators/Nominated
- Person Practice Supervisor(s)
- Practice Assessor (for each placement or group of placements)
- Zoned Academics
- Academic Assessor
- Personal Academic Tutor

Practice Supervisors, Practice Assessors and Academic Assessors will have all received appropriate preparation for the role and receive ongoing support to undertake the role.

Further details related to practice learning support and assessment are available in the Course Handbook, Nursing Associate Practice Assessment Document, Guide to the Practice Assessment Document.

18. Admissions

Admissions policy

The University aims to provide fair and equal access to a university education to all those who have the potential to succeed or benefit from it. Admissions to nursing are made in line with the University's [UW Admissions Policy](#) and Diversity and Equality policies. The University wishes to recruit nursing associate students who have a strong commitment to Nursing, as a career and are able to demonstrate values in accordance with the NMC (2018) Code and the ability and capacity to learn the required professional behaviours, develop numeracy, digital and technological skills to meet the programme requirements.

Entry Requirements

- 32 UCAS tariff points from either
 - 1 A Level (minimum Grade C) or max of 3 A levels.
 - BTEC National Diploma
 - Access to HE Diploma's (45 credits at level 3)
 - or other equivalent Level 3 qualifications
- GCSE Grade C/4 (or above) or a Level 2 equivalent in Maths and English
- Evidence of recent academic study (within 5 years)
- Nursing associate students whose first language is not English must have a minimum standard of English at IELTS Level 6.0 (with no less than 5.5 in any component), Other equivalent English qualifications will be considered (see [UW Language Requirements and Support](#))

The current admission requirements for entry to this course are published in the prospectus and on the UW website <https://www.worc.ac.uk/journey/a-z-of-courses.html>

See [UW Admissions Policy](#) for other acceptable qualifications.

Disclosure and Barring Service (DBS) requirements

Nursing associate students are required to demonstrate health and character sufficient to ensure safe and effective practice. This includes a satisfactory enhanced DBS and occupational health assessment.

For further details please see Three Counties School of Nursing and Midwifery (2019) Nursing, Midwifery and Nursing Associate Pre-Registration programmes: Good Health and Good Character Processes, contained within the course handbook.

Recognition of Prior Learning

Details of acceptable level 3 qualifications, policy in relation to mature students or applicants with few or no formal qualifications can be found in the prospectus or on the University webpages. Information on eligibility for recognition of prior learning for the purposes of entry or advanced standing is also available from the University webpages or from the Registry Admissions Office (01905 855111). Further information on Recognition of Prior Learning can be found at <http://www.worcester.ac.uk/registryservices/941.htm>

For Pre-Registration Nursing Associate programmes, the NMC (2018) permit RPL that is capable of being mapped to the Standards of Proficiency for Nursing Associates and programme outcomes, to a maximum of 50% of the programme. This maximum limit of 50% does not apply to applicants to pre-registration Nursing Associate programmes who are currently an NMC registered nurse without restrictions on their practice.

Admissions procedures

Full-time applicants apply through UCAS using the following UCAS code: B745. Students already studying at University of Worcester (UW) can apply directly to UW.

Admissions/selection criteria

All applications received are scrutinised and short listed against set criteria which include both educational and professional requirements:

- Applicant meets/working towards academic entry requirements
- Personal statement has a clear understanding of the Nursing Associate role and rationale for undertaking the programme
- Coherent and logical expression of ideas
- Reference

Candidates who meet the criteria for admission are invited to attend a values-based selection event.

The values-based selection event involves mini interviews facilitated by the academic team, practitioners and service users, allowing candidates to demonstrate their understanding of the Nursing Associate role, commitment to succeeding in nursing and suitability for the programme.

A selection decision is made against set criteria based on the NHS 6 C's:

1. Care
2. Compassion
3. Competence
4. Communication
5. Courage
6. Commitment

Academic staff, service users and practice learning partners attend training in the principles of selection, equality and diversity through the University or the practice partners employing organisation.

Where a candidate is unsuccessful at interview, they are offered written feedback against individual performance and interview outcome. In some instances, potential students may be advised to reapply at a later date or to seek further education. Those who meet all the criteria for entry and are successful at interview are offered a place, conditional upon confirmation of good health and good character.

19. Regulation of assessment

The course operates under the University's [Taught Courses Regulatory Framework](#)

Requirements to pass modules

- Modules are assessed using a variety of assessment activities which are detailed in module specifications.
- The minimum pass mark is D- for each module.
- Students are required to submit all items of assessment in order to pass a module, and in some modules, a pass mark in each item of assessment may be required.
- Full details of the assessment requirements for a module, including the assessment criteria, are published in the module outline.

Submission of assessment items

- A student who submits course work late but within 7 days (one week) of the due date will have work marked, but the grade will be capped at D- unless an application for mitigating circumstances is accepted.
- A student who submits work later than 7 days (one week) will not have work marked unless they have submitted a valid claim of mitigating circumstances.
- For full details of submission regulations please see the Taught Courses Regulatory Framework.

Retrieval of failure

- A student is entitled to resit failed assessment items for any module that is awarded a fail grade.
- Reassessment items that are passed are capped at D-.
- If a student is unsuccessful in the reassessment, they have the right to retake the module (or, in some circumstances, take an alternative module); the module grade for a re-taken module is capped at D-.
- Where an Essential Skills and Nursing Associate Practice module is failed students will be offered an opportunity of a minimum of a 4-week placement to facilitate retrieval of the fail
- Failure in the original and reassessment opportunity of a practice learning module will result in withdrawal from the programme
- No student will be reassessed in practice more than twice throughout the whole programme. Failure in excess of this will lead to withdrawal from the programme
- A student will be notified of the reassessment opportunities in the results notification issued via the secure student portal (SOLE). It is the student's responsibility to be aware of and comply with any reassessments.

Requirements for Progression

- Students at Level 4 will be permitted to progress to Level 5 when they have passed all modules (120 credits) at Level 4.
- Nominated Practice Assessor and a nominated Academic Assessor evaluate and recommend a student for progression based on achievement of proficiencies and outcomes for each part of the programme. This is confirmed at the examination board through the ratification of module results.
- A student who, by the time of the reassessment Board of Examiners, has failed 90 credits or more during the academic year as a consequence of non-submission, will be required to withdraw from the University
- If a student has not passed 90 credits by the reassessment Board of Examiners, and is not withdrawn due to non-submission, they will be required to retake failed modules in the following academic year. Any passed modules will be carried forward.

Requirements for Awards

Award	Requirement
Cert HE Healthcare Studies	To be eligible for the exit award of Certificate in Higher Education in Healthcare Studies, a student must have passed at least 120 credits at Level 4 or higher
Foundation Degree FdSc Nursing Associate	120 credits at Level 4 and 120 credits at Level 5 as specified on the award map

These awards are not classified.

The professional role title of Nursing Associate is linked to successful achievement of the FdSc Nursing Associate. Only graduates with this award title will be eligible for Registration with the Nursing and Midwifery Council.

For nursing associate students who successfully complete the FdSc Nursing Associate will be eligible to apply for registration with the NMC as Nursing Associate. Nursing associate students are required to register their award with the NMC within five years. Failure to register within five years, they will be required to undertake additional education and training or gain such experience as specified in the [Standards of proficiency for nursing associates](#) (NMC, 2018).

20. Graduate destinations, employability and links with employers

Graduate destinations

The programme is professionally accredited by the NMC and achievement of the FdSc Nursing Associate normally indicates a student's *Fitness to Practice* and eligibility to enter the NMC professional register, permitting use the title Nursing Associate. For pre-registration nursing, historically, almost all graduates go straight into nursing employment, locally, nationally and in some instances internationally in a wide range of healthcare settings. Pre- registration nursing students acknowledge that the programme improves their career prospects and future career aspiration. The most recent data for Nursing (2018), indicates 99.0% of leavers were in employment or further study, with 100% of leavers in employment, working in nursing roles. Many nurses are employed locally, with Worcestershire Acute Hospitals NHS Trust employing 42% and Wye Valley NHS Trust employing 10% of nursing leavers. Other employment destinations include, Worcestershire Health & Care Trust, 2gether NHS Trust and Gloucestershire Hospitals.

For nursing associate students who successfully complete the FdSc Nursing Associate will be eligible to apply for registration with the NMC as Nursing Associate. They are required to register their award with the NMC within five years. Failure to register within five years, nursing associate students will be required to undertake additional education and training or gain such experience as specified in the [Standards of proficiency for nursing associates](#) (NMC, 2018). Registered Nursing Associates will be legible to apply for an Agenda for Change Band 4 role. All partner Trusts/ health and care employers support the implementation of Band 4 roles.

Progression to Linked Honours Degree/Top-Up Degree

The identified progression routes to an honours award are:

BSc (Hons) Nursing (Adult) BSc (Hons) Nursing (Children's) or BSc (Hons) Nursing (Mental Health), subject to current NMC regulations which only permit Recognition of Prior Learning of 50% of the programme. Students will be required to submit an internal application and will be formally invited to attend a selection event, following discussion with their Personal Academic

Tutor, to identify which field of practice they wish to apply for. The BSc (Hons) Nursing team are integral to the teaching and learning on the FdSc Nursing Associate and will discuss progression to the BSc (Hons) Nursing programme with all Nursing Associate students to explain the requirements of the programme.

BA (Hons) Applied Health & Social Science Top-Up, aims to prepare students for a dynamic work environment, where service user well-being can be dependent on integrated health, care and welfare. It facilitates future careers in a range of operational contexts including; care leaver services, advice and guidance services, preventative health, care and welfare services, housing support services, social enterprise.

Student employability

A number of initiatives are embedded within the programme. During Year 2 skills and simulation weeks' nursing associate students are provided with opportunity to complete 'mock' interviews and are supported with CV writing. Personal Academic Tutors provide further support to nursing associate nursing associate students with career planning and writing personal statements. Local employers from within the Worcestershire and Herefordshire counties and surrounding areas are invited to meet with nursing associate students and discuss career opportunities and further professional development.

The course team work with the University Careers & Employability Service ensuring details of Trust recruitment events and individual jobs are forwarded to nursing associate nursing associate students during their final year.

Nursing associate nursing associate students also have the opportunity to '*earn while they learn*', with opportunities for nursing associate nursing associate students to gain work as student ambassadors, helping at open days, induction weeks, selection and taster events. NHS professionals work with the career department to hold workshops for those on professional courses who have completed one placement, to allow them to gain part-time healthcare work in the NHS.

Working with practice partners

The Three Counties School of Nursing and Midwifery has excellent working relationships with its practice partners. Regular strategic and operational meetings promote collaborative developments. A number of meetings including Practice Facilitator meeting and Practice Panels help facilitate open channels of communication. Work Based Learning Support team, practice education teams and the course team collaborate to review and confirm placement capacity. Practice partners and service users/carer (via the University experts by experience group: IMPACT) contribute to the ongoing monitoring and review of the programme and are partners in the development of any new curriculum developments. They are also involved particularly with the delivery of skills and simulated learning, with specialist practitioners providing expert input across the programme.

The University is also part of the Pan Midlands, Yorkshire and East of England (MYE) Practice Learning Group, which has worked closely with the Pan London Group, to develop the MYE Practice Assessment Document,(for Pre-Registration Nursing) which will be adopted by the University of Worcester and 26 other Universities across the region. This group has developed a wide range of resources to support universities and their practice partners with the implementation of the new Practice Assessment Document and the introduction of the NMC standards for student supervision and assessment.

Please note: This specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if s/he takes full advantage of the learning opportunities that are provided. More detailed information on the learning outcomes, content and teaching, learning and assessment methods of each module can be found in associated course documentation e.g. course handbooks, module outlines and module specifications