A close-up of a logo

Description automatically generated

**CAP FORM 4: Report from External Adviser 1**

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| **Name:** |  |

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| **Post title:** |  |

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| **Institution/Organisation:** |  |

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| **University Programme/Course Title:** |  |

Please provide a report on the course proposal using the following headings, identifying where necessary any matters that you consider require further consideration or discussion.

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| **1. Brief description of your involvement in activities undertaken in course development and approval process (e.g. meetings and documentation reviewed) and commentary on how the course team has responded/engaged with your advice.** |
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| **2. Course title and structure** |
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| **3. Rationale and market for the proposal** |
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| **4. Admissions policy and arrangements** |
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| **5. Appropriateness of aims and learning outcomes including progression and levelness** |
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| **6. Alignment with relevant benchmarks and external reference points (FHEQ, subject benchmarks, professional body statements, UK Quality Code for HE, etc.)** |
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| **7. Assessment strategy** |
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| **8. Currency, coherence and appropriateness of curriculum and modules** |
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| **9. Student support and guidance** |
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| **10. Other – comment on other matters of relevance not included in the above** |
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Please return this report to the Academic Quality Unit with your Expenses Claim form.

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| **External Adviser** | | | |
| Signed: |  | Date: |  |