A close-up of a logo

Description automatically generated

APPG Form 5 - New Contracts Related to Academic Programmes: Intent to Proceed Form

This form is to be used when a School/Institute is are seeking to tender for additional academic provision in the form of taught programmes, including non-credit awards, and apprenticeship programmes.

All applications must be approved in principle by the Academic Planning and Portfolio Group, in advance of any application being made.

The Head of School/Institute is responsible for securing approval, which if granted means an application/bid or tender may be developed and submitted subject to the usual costing, pricing and quality assurance processes.

Please complete all sections of the form, expanding boxes as necessary.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Section 1 - Bid Summary | | | | | | | | |
| UW School/Institute |  | | | | | Main School/Institute contact for this tender |  |  |
| Bid / Opportunity Title |  | | |  | | | | |
| Funder |  | | |  | | | | |
| Application Deadline Date |  | | | | | Application Announcement Date |  |  |
| Start Date |  | | | | | End Date |  |  |
| Duration |  | | |  | | | | |
| Funder / Company Profile [please provide brief profile of the organisation/company seeking the programme to be provided] | | | | | | | | |
|  | | | | | | | | |
| Bid / Opportunity Details [please provide outline details of the programme to be provided and how this may relate to current University provision] | | | | | | | | |
|  | | | | | | | | |
| HE qualification to be achieved [please provide brief details of HE qualification to be provided, including level, credits, duration and mode of delivery] | | | | | | | | |
|  | | | | | | | | |
| How does this bid support UW and School/Institute strategy? [please outline the rationale, including the impact of delivering / not delivering this bid] | | | | | | | | |
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| Section 2 - Finance | | | | | | | | |
| Likely student numbers and fee to be charged | | | | |  | | | |
| Likely income if tender successful | | | | |  | | | |
| Financial implications for University [please provide brief details of cost implications in terms of staffing and resources that would be needed to deliver the programme] | | | | |  | | | |

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| Signed (Head of School/Institute): | |  | | Date: | | |  | |  | |
|  |  | |  | | |  | |  |  |  |
| Section 3 – Approval to Proceed (in the event of Chair’s Action) | | | | | | | | | | |
| Approved | | |  | |  | | | | | |
| Approved with Actions (see details below) | | |  | |  | | | | | |
| Not Approved (reasons detailed below) | | |  | |  | | | | | |
| Comments: | | | | | | | | | | |
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